

**COMMONWEALTH OF VIRGINIA  
BOARD OF LOCAL AND REGIONAL JAILS  
JAIL REVIEW COMMITTEE MEETING MINUTES**

**APPROVED**

Regular Meeting.....July 20, 2022 9:30 a.m.

Location.....Academy for Staff Development 1900 River Road West, Crozier, Virginia

Presiding.....Vernie Francis, Jr., Chairman, Board of Local and Regional Jails

Present.....Charles Jett, Board of Local and Regional Jails  
                                Amanda Trent, Board of Local and Regional Jails  
  Michael Carrera, Board of Local and Regional Jails  
  Cleopatra Lightfoot-Booker, PsyD, Board of Local and Regional Jails  
  Anita Maybach, MD, Board of Local and Regional Jails  
  Ryan McCord, Executive Director, Board of Local and Regional Jails  
  Tawana Ferguson, Local Facilities Manager, Board of Local and Regional Jails  
  Paul Beaupre, Local Facilities Manager, Board of Local and Regional Jails  
  Gerald Olson, Architect, Board of Local and Regional Jails  
  Kathleen Beatty, Legal Intern, Board of Local and Regional Jails  
  Alison Lautz, Jail Death Investigator, Board of Local and Regional Jails  
  John Rock, Jail Death Investigator, Board of Local and Regional Jails  
  Alexis Simpson, Executive Secretary, Board of Local and Regional Jails  
  Colleen Maxwell, Policy Analyst, Board of Local and Regional Jails  
  Stacie Sessoms, Attorney General Office, Board Counsel

**Temporary Voting Powers**

Due to newly appointed members being not yet assigned to committees, Dr. Booker served as the third member of the committee for voting purposes.

**Approval of June 15, 2022 Minutes**

The June 15, 2022 minutes were brought before the Committee for approval.

          Upon a *Motion* by Dr. Booker and seconded by Sheriff Jett, the attending members voted unanimously to *Approve* the June 15, 2022 Jail Review Committee meeting minutes.

**Public Comment**

None

**Presentation**

None

## **Closed Session**

Dr. Booker as a motion offered the following:

**Pursuant to Virginia Code Section 2.2-3712(F) I *MOVE* that the presence of the following individuals will reasonably aid this board in considering the subject of the closed session:**

**Names of the individuals to be included:**

**Ryan McCord  
Alexis Simpson  
Alison Lautz  
John Rock  
Tawana Ferguson  
Paul Beaupre  
Gerald Olson  
Colleen Maxwell  
Kathleen Beatty  
Stacie Sessoms**

Upon a *Motion* by Dr. Booker and seconded by Sheriff Jett, the attending members voted unanimously to *Approve* the above recommendations.

Dr. Booker as a motion offered the following:

**I *MOVE* that the Jail Review Committee begin CLOSED session pursuant to Virginia Code Section 2.2-3711(A)(16) to discuss or consider medical and mental health records; and pursuant to Virginia Code Section 2.2-3711(A)(8) to consult with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.**

Upon a *Motion* by Dr. Booker and seconded by Sheriff Jett, the attending members voted unanimously to *Approve* the above recommendations.

## **Reconvene**

Dr. Booker as a motion offered the following:

**I *MOVE* that the Jail Review Committee reconvene our open session having concluded a closed session to discuss or consider medical and mental health records and to consult with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel. I *MOVE* that this committee and its individual members certify that during the closed session, the Jail Review Committee limited its discussion to matters lawfully exempt from the**

**public meeting requirements and identified in the closed session motion. If a Member cannot so certify, I ask that they state the reason specifically on the record and that the recorder take role.**

**All members in attendance certified by Roll Call.**

**Actions**

Dr. Booker as a motion offered the following:

**The Jail Review Committee investigated the following cases by reviewing institutional, medical, and mental health records and other relevant evidence of the circumstances surrounding each death. The Jail Review Committee further finds that investigation did not reveal any evidence indicating that the facility was out of compliance with the regulations promulgated by the Board. NOW THEREFORE, I MOVE that the following cases be recommended to the Full Board for closure:**

<b>Cases</b>
20-0999
21-0065
21-0016
21-0008

Upon a *Motion* by Dr. Booker and duly seconded, the attending members voted unanimously to *Approve* the above recommendations.

**General Discussion**

None

**Other Comments**

There being nothing further, the meeting was *Adjourned*.