

**COMMONWEALTH OF VIRGINIA  
BOARD OF LOCAL AND REGIONAL JAILS  
MEETING MINUTES**

**APPROVED 9/21/2022**

SPECIAL MEETING..... August 10, 2022 12:00 P.M

LOCATION .....Academy for Staff Development 1900 River Road West, Crozier, Virginia

PRESIDING.....Vernie Francis, Chairman

BOARD MEMBERS PRESENT:     The Honorable Vernie Francis, Chairman  
  The Honorable Charles Jett, Vice Chairman  
  Amanda Trent  
  Michael Carrera  
  Tiffany Jenkins  
  Christopher Strom

BOARD STAFF PRESENT:        Ryan C. McCord, Executive Director  
  Tawana Ferguson, Jail Inspector  
  Paul Beaupre, Jail Inspector  
  John Rock, Jail Death Investigator  
  Alison Lautz, Jail Death Investigator  
  Gerald Olson, Architect  
  Alexis Simpson, Executive Secretary  
  Kathleen Beatty, Legal Intern

GUESTS PRESENT:                Tony Bell, Mosely Architects  
  Andrew McVeigh, Mosely Architects

**CALL TO ORDER**

Chairman Francis called the meeting to order at 9:30 a.m.

**DETERMINATION OF QUORUM**

Chairman Francis determined there was a quorum present.

**APPROVAL OF JULY BOARD MINUTES**

The July 20, 2022 minutes were approved by motion of Sheriff Jett, seconded by Mr. Carrera.

**PUBLIC COMMENT PERIOD**

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No one present to offer comments.

**PRESENTATIONS**

Loudoun County Adult Detention Center proposed renovation: Tony Bell and Andrew McVeigh, Mosely Architects

**BOARD MEMBER ORIENTATION**

Executive Director Ryan McCord and staff of the Board of Local and Regional Jails provided the following information to Board Members in the form of presentations by Board staff:

- General Overview of the Board of Local and Regional Jails
- Laws and Regulations Pertaining to the Board
- Travel Procedures for Board Members
- Overview of Duties and Responsibilities of the Board Executive Director and his staff

There being no further business to discuss before the Board of Local and Regional Jails, upon a *Motion* by Chairman Francis and duly seconded, the meeting was *adjourned*.

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