

COMMONWEALTH OF VIRGINIA
BOARD OF LOCAL AND REGIONAL JAILS
JAIL REVIEW COMMITTEE MEETING MINUTES
APPROVED 11/16/2022

Regular Meeting.....October 19, 2022; 9:30 a.m.

Location.....6900 Atmore Drive, Richmond, Virginia

Presiding.....The Honorable Charles Jett, Acting Committee Chairman

Present.....The Honorable Vernie Francis, Chairman, Board of Local and Regional Jails
Ryan McCord, Executive Director, Board of Local and Regional Jails
Alison Lautz, Jail Death Investigator, Board of Local and Regional Jails
John Rock, Jail Death Investigator, Board of Local and Regional Jails
Tawana Ferguson, Regulatory Compliance Supervisor, Board of Local and Regional Jails
Colleen Maxwell, Policy Analyst, Board of Local and Regional Jails
Stacie Sessoms, Office of the Attorney General, Board Counsel

Upon determination of a quorum, Acting Committee Chairman Jett called the meeting to order.

Approval of Minutes

The September 21, 2022 minutes were brought before the Committee for approval.

Upon a ***Motion*** by Sheriff Francis and a second by Sheriff Jett, the attending members voted unanimously to ***Approve*** the September 21, 2022 Jail Review Committee meeting minutes.

Public Comment

None

Presentation

None

Motion to include non-Board members in closed session

The following was offered by Sheriff Francis as a motion:

Pursuant to Virginia Code Section 2.2-3712(F) I *MOVE* that the presence of the following individuals will reasonably aid this board in considering the subject of the closed session:

Names of the individuals to be included:

**Stacie Sessoms
Ryan McCord
Alison Lautz
John Rock
Colleen Maxwell
Tawana Ferguson
Lt. Jeffrey Kepler
Ms. Katherine Archer**

Upon a *Motion* by Sheriff Francis and duly seconded, the attending members voted unanimously to *Approve* the above recommendations.

Closed Session

Sheriff Francis offered the following in the form of a motion:

I MOVE that the Jail Review Committee begin CLOSED session pursuant to Virginia Code Section 2.2-3711(A)(16) to discuss or consider medical and mental health records; and pursuant to Virginia Code Section 2.2-3711(A)(8) to consult with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.

Upon a *Motion* by Sheriff Francis and duly seconded, the attending members voted unanimously to *Approve* the above recommendations.

Reconvene Open Session

Upon the members' return to open session, Sheriff Francis offered the following in the form of a motion:

I MOVE that the Jail Review Committee reconvene our open session having concluded a closed session to discuss or consider medical and mental health records and to consult with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel. I MOVE that this committee and its individual members certify that during the closed session, the Jail Review Committee limited its discussion to matters lawfully exempt from the public meeting requirements and identified in the closed session motion. If a Member cannot so certify, I ask that they state the reason specifically on the record and that the recorder take role.

All members in attendance certified by Roll Call.

Actions

Sheriff Francis as a motion offered the following:

The Jail Review Committee investigated the following cases by reviewing institutional, medical, and mental health records and other relevant evidence of the circumstances surrounding each death. The Jail Review Committee further finds that investigation did not reveal any evidence indicating that the facility was out of compliance with the regulations promulgated by the Board. NOW THEREFORE, I MOVE that the following cases be recommended to the Full Board for closure:

Cases	
20-0023	21-0002
21-0041	21-0057
22-0006	21-0006

Upon a *Motion* by Sheriff Francis and duly seconded, the attending members voted unanimously to *Approve* the above recommendations.

Sheriff Francis as a motion offered the following:

The Jail Review Committee investigated the following cases by reviewing institutional, medical, and mental health records and other relevant evidence of the circumstances surrounding each death. The Jail Review Committee finds that the investigation did reveal evidence indicating that the facility was out of compliance with the regulations promulgated by the Board. However, the Jail Review Committee finds that the corrective actions taken by the jail appropriately addresses the substance of the violation such that no further measures are necessary. NOW THEREFORE, I MOVE that the following case be recommended to the Full Board for closure:

Case: 20-0040

Upon a *Motion* by Sheriff Francis and duly seconded, the attending members voted unanimously to *Approve* the above recommendations.

General Discussion

None

Other Comments

There being nothing further, the meeting was *Adjourned*.