

**COMMONWEALTH OF VIRGINIA  
BOARD OF LOCAL AND REGIONAL JAILS  
JAIL REVIEW COMMITTEE MEETING MINUTES**

**APPROVED 2/03/2023**

Regular Meeting.....January 18, 2023; 9:30 a.m.

Location.....6900 Atmore Drive, Richmond, Virginia

Presiding.....Roland Sherrod, Committee Chairman

Present.....Roland Sherrod, Board of Local and Regional Jails  
The Honorable Vernie Francis, Chairman, Board of Local and Regional Jails  
Dr. Cleopatra Booker, Secretary, Board of Local and Regional Jails  
Michael Carrera, Board of Local and Regional Jails  
Tiffany Jenkins, Board of Local and Regional Jails  
Dr. Anita Maybach, Board of Local and Regional Jails  
Christopher Strom, Board of Local and Regional Jails  
Amanda Trent, Board of Local and Regional Jails  
Ryan McCord, Executive Director, Board of Local and Regional Jails  
Alison Lautz, Jail Death Investigator, Board of Local and Regional Jails  
John Rock, Jail Death Investigator, Board of Local and Regional Jails  
Ashley Gordon, Executive Secretary, Board of Local and Regional Jails  
Colleen Maxwell, Policy Analyst, Board of Local and Regional Jails  
Jake Petzold, Special Assistant, Office of the Governor  
Superintendent Jerry Townsend, Piedmont Regional Jail  
Ms. Bonita Badgett, Piedmont Regional Jail  
Ms. Lanay Walker, Piedmont Regional Jail

Upon determination of a quorum, Committee Chairman Sherrod called the meeting to order.

**Approval of Minutes**

The December 14, 2022 minutes were brought before the Committee for approval.

Upon a *Motion* by Mr. Carrera and a second by Mr. Strom, the attending members voted unanimously to *Approve* the December 14, 2022 Jail Review Committee meeting minutes.

**Public Comment**

None

**Presentation**

None

**Motion to include non-Board members in closed session**

The following was offered by Ms. Trent as a motion:

**Pursuant to Virginia Code Section 2.2-3712(F) I *MOVE* that the presence of the following individuals will reasonably aid this board in considering the subject of the closed session:**

**Names of the individuals to be included:**

**Ryan McCord  
Alison Lautz  
John Rock  
Colleen Maxwell  
Tawana Ferguson  
Ashley Gordon  
Jake Petzold  
Jerry Townsend  
Bonita Badgett  
Lanay Walker**

Upon a *Motion* by Ms. Trent and a second by Mr. Carrera, the attending members voted unanimously to *Approve* the above recommendations.

**Closed Session**

Mr. Carrera offered the following in the form of a motion:

**I *MOVE* that the Jail Review Committee begin **CLOSED** session pursuant to Virginia Code Section 2.2-3711(A)(16) to discuss or consider medical and mental health records; and pursuant to Virginia Code Section 2.2-3711(A)(8) to consult with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.**

Upon a *Motion* by Mr. Carrera and a second by Mr. Strom, the attending members voted unanimously to *Approve* the above recommendations.

**Reconvene Open Session**

Upon the members' return to open session, Mr. Carrera offered the following in the form of a motion:

**I *MOVE* that the Jail Review Committee reconvene our open session having concluded a closed session to discuss or consider medical and mental health records and to consult with legal counsel regarding specific legal matters**

requiring the provision of legal advice by such counsel. I MOVE that this committee and its individual members certify that during the closed session, the Jail Review Committee limited its discussion to matters lawfully exempt from the public meeting requirements and identified in the closed session motion. If a Member cannot so certify, I ask that they state the reason specifically on the record and that the recorder take role.

All members in attendance certified by Roll Call.

**Actions**

Chairman Francis as a motion offered the following:

The Jail Review Committee investigated the following cases by reviewing institutional, medical, and mental health records and other relevant evidence of the circumstances surrounding each death. The Jail Review Committee further finds that investigation did not reveal any evidence indicating that the facility was out of compliance with the regulations promulgated by the Board. NOW THEREFORE, I MOVE that the following cases be recommended to the Full Board for closure:

<b>Cases:</b>
22-0004
22-0046
21-0056
20-0039
21-0058

Upon a *Motion* by Chairman Francis and a second by Mr. Carrera, the attending members voted unanimously to *Approve* the above recommendations.

**General Discussion**

None

**Other Comments**

There being nothing further, the meeting was *Adjourned*.