

**COMMONWEALTH OF VIRGINIA
SPECIAL BOARD OF LOCAL AND REGIONAL JAILS
MEETING MINUTES**

APPROVED 7/26/2023

REGULAR MEETING.....June 21, 2023; 12:00 PM

LOCATION.....6900 Atmore Drive, Richmond, Virginia

PRESIDING.....Vernie Francis, Chairman

BOARD MEMBERS PRESENT: The Honorable Vernie Francis, Chairman
 The Honorable Charles Jett, Vice Chairman
 Tiffany Jenkins
 Roland Sherrod
 Dr. Anita Maybach
 Michael Carrera

BOARD MEMBERS ABSENT: Christopher Strom
 Amanda Trent
 Dr. Cleopatra Booker

EXECUTIVE DIRECTOR: Ryan C. McCord, Executive Director

BOARD STAFF PRESENT: Tawana Ferguson, Regulatory Compliance Supervisor
 John Rock, Jail Death Investigator
 Alison Lautz, Jail Death Investigator
 Michael Wachsmuth, Jail Death Investigator
 Colleen Maxwell, Policy Analyst
 Ashley Gordon, Executive Secretary

OTHERS PRESENT: Katherine Elliott
 Jami-Reese Robertson
 Erik Smith, Office of Attorney General
 Sheriff Antionette Irving, Richmond Sheriff Department
 Major Dickerson, Richmond Sheriff’s Office
 Major Bagby, Richmond Sheriff’s Office
 Major Tracy Stancil-Purches, Richmond Sheriff’s Office
 Major Jim Pritchett, Chesterfield Sheriff’s Office

CALL TO ORDER

Chairman Francis called the meeting to order at 12:08 p.m.

DETERMINATION OF QUORUM

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Chairman Francis determined there was a quorum present.

APPROVAL OF APRIL BOARD MINUTES

The April 19, 2023 minutes were approved by motion of Mr. Carrera, second by Mr. Sherrod

PUBLIC COMMENT PERIOD

None

PRESENTATIONS

None

JAIL REVIEW COMMITTEE REPORT

A) Case Recommendations:

1. Mr. Sherrod read the motion below as follows:

The Jail Review Committee investigated the following cases by reviewing institutional, medical, and mental health records and other relevant evidence of the circumstances surrounding each death. The Jail Review Committee finds that investigation did not reveal any evidence indicating that the facility was out of compliance with the regulations promulgated by the Board. NOW THEREFORE, I MOVE that the following cases be recommended to the Full Board for closure:

Cases	
21-0019	22-0025
21-0049	22-0030
22-0050	22-0051
22-0038	23-0002
22-0010	

Upon a *Motion* by Mr. Sherrod and second by Vice Chairman Jett, the attending members voted unanimously to *Approve* the above recommendation.

2. Mr. Sherrod as a motion offered the following:

The Jail Review Committee investigated the following cases by reviewing institutional, medical, and mental health records and other relevant evidence of the circumstances surrounding each death. The Jail Review Committee finds that the investigation did reveal evidence indicating that the facility was out of compliance with the regulations promulgated by the Board. However, the Jail Review Committee finds that the corrective actions taken by the jail appropriately addresses

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the substance of the violation such that no further measures are necessary. NOW THEREFORE, I MOVE that the following case(s) be recommended to the Full Board for closure:

Cases	
20-0026	21-0038
21-0071	

Upon a *Motion* by Mr. Sherrod and second by Mr. Carrera the attending members voted unanimously to *Approve* the above recommendation.

Motion to include non-Board members in closed session

The following was offered by Vice Chairman Jett as a motion:

Pursuant to Virginia Code Section 2.2-3712(F) I MOVE that the presence of the following individuals will reasonably aid this board in considering the subject of the closed session:

Names of the individuals to be included:

**Ryan McCord
Alison Lautz
John Rock
Colleen Maxwell
Tawana Ferguson
Michael Wachsmuth
Ashley Gordon
Katherine Elliott
Jami-Reese Robertson
Erik Smith**

Upon a *Motion* by Vice Chairman Jett and a second by Mr. Carrera, the attending members voted unanimously to *Approve* the above recommendations.

Closed Session

Vice Chairman Jett offered the following in the form of a motion:

I MOVE that the Board begin CLOSED session pursuant to Virginia Code Section 2.2-3711(A)(16) to discuss or consider medical and mental health records; and pursuant to Virginia Code Section 2.2-3711(A)(8) to consult with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.

Upon a *Motion* by Vice Chairman Jett and a second by Mr. Carrera, the attending members voted unanimously to *Approve* the above recommendation.

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Reconvene Open Session

Upon the members' return to open session, Vice Chairman Jett offered the following in the form of a motion:

I MOVE that the Board reconvene our open session having concluded a closed session to discuss or consider medical and mental health records and to consult with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel. I MOVE that this committee and its individual members certify that during the closed session, the Board limited its discussion to matters lawfully exempt from the public meeting requirements and identified in the closed session motion. If a member cannot so certify, I ask that they state the reason specifically on the record and that the recorder take role.

All members in attendance certified by Roll Call.

Motion to include non-Board members in closed session

The following was offered by Mr. Carrera as a motion:

Pursuant to Virginia Code Section 2.2-3712(F) I MOVE that the presence of the following individuals will reasonably aid this board in considering the subject of the closed session:

Sheriff Antionette Irving, Major Dickerson, Major Bagby, Major Purches, in addition to those mentioned previously.

Upon a *Motion* by Vice Chairman Jett and a second by **Mr. Carrera**, the attending members voted unanimously to *Approve* the above recommendation.

Closed Session

Mr. Carrera offered the following in the form of a motion:

I MOVE that the Board begin CLOSED session pursuant to Virginia Code Section 2.2-3711(A)(16) to discuss or consider medical and mental health records; and pursuant to Virginia Code Section 2.2-3711(A)(8) to consult with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.

Upon a *Motion* by Mr. Carrera and a second by Vice Chairman Jett, the attending members voted unanimously to *Approve* the above recommendation.

Reconvene Open Session

Upon the members' return to open session, Mr. Carrera offered the following in the form of a motion:

I MOVE that the Board reconvene our open session having concluded a closed session to discuss or consider medical and mental health records and to consult with legal counsel

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regarding specific legal matters requiring the provision of legal advice by such counsel. I MOVE that this committee and its individual members certify that during the closed session, the Board limited its discussion to matters lawfully exempt from the public meeting requirements and identified in the closed session motion. If a member cannot so certify, I ask that they state the reason specifically on the record and that the recorder take role.

All members in attendance certified by Roll Call.

Additional Items for Discussion/Board Member Comment

None

ADJOURNMENT

There being no further business to discuss before the Board of Local and Regional Jails, upon a *Motion* by Chairman Francis and duly seconded, the meeting was *adjourned*.