

**COMMONWEALTH OF VIRGINIA  
BOARD OF LOCAL AND REGIONAL JAILS  
JAIL REVIEW COMMITTEE MEETING MINUTES**

**Approved: 11/15/2023**

Regular Meeting.....October 18, 2023; 10:00 a.m.

Location.....6900 Atmore Drive, Richmond, Virginia

Presiding.....Roland Sherrod, Committee Chairman

Present.....The Honorable Vernie Francis, Chairman, Board of Local and Regional Jails  
The Honorable Charles Jett, Vice Chairman, Board of Local and Regional Jails  
Dr. Cleopatra Booker, Board of Local and Regional Jails  
Tiffany Jenkins, Board of Local and Regional Jails  
Michael Carrera, Board of Local and Regional Jails  
Geoff Garner, Executive Director, Board of Local and Regional Jails  
Ashley Gordon, Executive Secretary, Board of Local and Regional Jails  
Mary-Huffard Kegley, Policy Analyst, Board of Local and Regional Jails  
Alison Lautz, Jail Death Investigator, Board of Local and Regional Jails  
John Rock, Jail Death Investigator, Board of Local and Regional Jails  
Tawana Ferguson, Regulatory Compliance Supervisor, Board of Local and Regional Jails  
Ayesha Osborne, Board Counsel, Office of the Attorney General

Upon determination of a quorum, Mr. Sherrod called the meeting to order.

**Approval of Minutes**

The September 20, 2023 minutes were brought before the Committee for approval.

Upon a ***Motion*** by Mr. Carrera with a second by Mrs. Jenkins, the attending members voted unanimously to ***Approve*** the September 20, 2023 Jail Review Committee meeting minutes.

**Public Comment**

None

**Presentation**

None

**Motion to include non-Board members in closed session**

The following was offered by Mr. Carrera as a motion:

**Pursuant to Virginia Code Section 2.2-3712(F) I *MOVE* that the presence of the following individuals will reasonably aid this board in considering the subject of the closed session:**

**Names of the individuals to be included:**

**Geoff Garner  
Alison Lautz  
John Rock  
Tawana Ferguson  
Ashley Gordon  
Mary-Huffard Kegley  
Ayesha Osborne**

Upon a *Motion* by Mr. Carrera and a second by Vice Chairman Jett, the attending members voted unanimously to *Approve* the above recommendations.

**Closed Session**

Mr. Carrera offered the following in the form of a motion:

**I MOVE that the Jail Review Committee begin CLOSED session pursuant to Virginia Code Section 2.2-3711(A)(16) to discuss or consider medical and mental health records; and pursuant to Virginia Code Section 2.2-3711(A)(8) to consult with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.**

Upon a *Motion* by Mr. Carrera and a second by Vice Chairman Jett the attending members voted unanimously to *Approve* the above recommendation.

**Reconvene Open Session**

Upon the members' return to open session, Mr. Carrera offered the following in the form of a motion:

**I MOVE that the Jail Review Committee reconvene our open session having concluded a closed session to discuss or consider medical and mental health records and to consult with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel. I MOVE that this committee and its individual members certify that during the closed session, the Jail Review Committee limited its discussion to matters lawfully exempt from the public meeting requirements and identified in the closed session motion. If a member cannot so certify, I ask that they state the reason specifically on the record and that the recorder take role.**

**All members in attendance certified by Roll Call.**

**Actions**

Mr. Carrera as a motion offered the following:

The Jail Review Committee investigated the following cases by reviewing institutional, medical, and mental health records and other relevant evidence of the circumstances surrounding each death. The Jail Review Committee further finds that investigation did not reveal any evidence indicating that the facility was out of compliance with the regulations promulgated by the Board. **NOW THEREFORE, I MOVE** that the following cases be recommended to the Full Board for closure:

Cases	
23-0012	23-0028
22-0045	22-0053
22-0054	

Upon a *Motion* by Mr. Carrera and a second by Vice Chairman Jett, the attending members voted unanimously to *Approve* the above recommendation.

Mr. Carrera as a motion offered the following:

The Jail Review Committee investigated the following cases by reviewing institutional, medical, and mental health records and other relevant evidence of the circumstances surrounding each death. The Jail Review Committee finds that the investigation did reveal evidence indicating that the facility was out of compliance with the regulations promulgated by the Board. However, the Jail Review Committee finds that the corrective actions taken by the jail appropriately addresses the substance of the violation such that no further measures are necessary. **NOW THEREFORE, I MOVE** that the following case be recommended to the Full Board for closure:

NONE

**Recommendations for Changes to Board Standards**

Dr. Booker as a motion offered the following:

**I motion to add mental health services to the standard 6VAC15-40-380 (Inmate Access to Medical Services) and it be recommended to be reviewed at the next Standards and Policy committee meeting.**

Upon a *Motion* by Dr. Booker and a second by Mr. Carrera, the attending members voted unanimously to *Approve* the above recommendations.

**General Discussion**

None

There being nothing further and upon motion of Mr. Sherrod, the meeting was *Adjourned*.