# COMMONWEALTH OF VIRGINIA BOARD OF LOCAL AND REGIONAL JAILS JAIL REVIEW COMMITTEE MEETING MINUTES

# APPROVED: 1/17/24

Regular Meeting	December 20, 2023; 10:00 a.m.
Location	
Presiding	Roland Sherrod, Committee Chairman
Present	Dr. Anita Maybach, Board of Local and Regional Jails Dr. Amanda Trent, Board of Local and Regional Jails Charles Carey, Board of Local and Regional Jails Geoff Garner, Executive Director, Board of Local and Regional Jails Ashley Gordon, Executive Secretary, Board of Local and Regional Jails Mary-Huffard Kegley, Policy Analyst, Board of Local and Regional Jails Alison Lautz, Jail Death Investigator, Board of Local and Regional Jails John Rock, Jail Death Investigator, Board of Local and Regional Jails

Upon determination of a quorum, Mr. Sherrod called the meeting to order.

# **Approval of Minutes**

The November 15, 2023, minutes were brought before the Committee for approval.

Upon a *Motion* by Dr. Trent with a second by Mr. Carey, the attending members voted unanimously to *Approve* the November 15, 2023, Jail Review Committee meeting minutes.

#### **Public Comment**

None

#### **Presentation**

None

#### Motion to include non-Board members in closed session

The following was offered by Dr. Trent as a motion:

Pursuant to Virginia Code Section 2.2-3712(F) I *MOVE* that the presence of the following individuals will reasonably aid this board in considering the subject of the closed session:

Names of the individuals to be included:

Geoff Garner Alison Lautz

# John Rock Ashley Gordon Mary-Huffard Kegley

Upon a *Motion* by Dr. Trent and a second by Mr. Carey, the attending members voted unanimously to *Approve* the above recommendations.

## **Closed Session**

Dr. Trent offered the following in the form of a motion:

I MOVE that the Jail Review Committee begin CLOSED session pursuant to Virginia Code Section 2.2-3711(A)(16) to discuss or consider medical and mental health records; and pursuant to Virginia Code Section 2.2-3711(A)(8) to consult with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.

Upon a *Motion* by Dr. Trent and a second by Mr. Carey the attending members voted unanimously to *Approve* the above recommendation.

# **Reconvene Open Session**

Upon the members' return to open session, Mr. Carey offered the following in the form of a motion:

I MOVE that the Jail Review Committee reconvene our open session having concluded a closed session to discuss or consider medical and mental health records and to consult with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel. I MOVE that this committee and its individual members certify that during the closed session, the Jail Review Committee limited its discussion to matters lawfully exempt from the public meeting requirements and identified in the closed session motion. If a member cannot so certify, I ask that they state the reason specifically on the record and that the recorder take roll.

All members in attendance certified by Roll Call.

#### Motion to include non-Board members in Closed Session

The following was offered by Mr. Carey as a motion:

Pursuant to Virginia Code Section 2.2-3712(F) I *MOVE* that the presence of the following individuals will reasonably aid this board in considering the subject of the closed session:

Ashley Gordon was added in addition to those mentioned previously.

Upon a *Motion* by Mr. Carey and a second by Dr. Maybach, the attending members voted unanimously to *Approve* the above recommendations.

# **Closed Session**

Dr. Trent offered the following in the form of a motion:

I MOVE that the Jail Review Committee begin CLOSED session pursuant to Virginia Code Section 2.2-3711(A)(16) to discuss or consider medical and mental health records; and pursuant to Virginia Code Section 2.2-3711(A)(8) to consult with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.

Upon a *Motion* by Dr. Trent and a second by Dr. Maybach the attending members voted unanimously to *Approve* the above recommendation.

# **Actions**

Dr. Trent as a motion offered the following:

The Jail Review Committee investigated the following cases by reviewing institutional, medical, and mental health records and other relevant evidence of the circumstances surrounding each death. The Jail Review Committee further finds that investigation did not reveal any evidence indicating that the facility was out of compliance with the regulations promulgated by the Board. NOW THEREFORE, I MOVE that the following cases be recommended to the Full Board for closure:

Cases		
23-0038	23-0019	
23-0022	23-0023	
23-0024	23-0025	
23-0035	23-0039	

Upon a *Motion* by Dr. Trent and a second by Dr. Maybach, the attending members voted unanimously to A*pprove* the above recommendation.

Dr. Trent as a motion offered the following:

The Jail Review Committee investigated the following cases by reviewing institutional, medical, and mental health records and other relevant evidence of the circumstances surrounding each death. The Jail Review Committee finds that the investigation did reveal evidence indicating that the facility was out of compliance with the regulations promulgated by the Board. However, the Jail Review Committee finds that the corrective actions taken by the jail appropriately addresses the substance of the violation such that no further

## measures are necessary. NOW THEREFORE, I MOVE that the following cases be recommended to the Full Board for closure:

Cases			
23-0034	23-0042		

Upon a *Motion* by Dr. Trent and a second by Dr. Maybach, the attending members voted unanimously to A*pprove* the above recommendation.

#### **Recommendations for Changes to Board Standards**

Dr. Trent as a motion offered the following:

# I motion to forward Case 23-0037 to the full Board with a finding that the facility was out of compliance with the regulations promulgated by the Board and that further action by the Board is warranted.

Upon a *Motion* by Dr. Trent and a second by Mr. Carey, the attending members voted unanimously to *Approve* the above recommendations.

#### **General Discussion**

None

There being nothing further and upon motion of Mr. Sherrod, the meeting was Adjourned.