

**COMMONWEALTH OF VIRGINIA  
BOARD OF LOCAL AND REGIONAL JAILS  
POLICY AND REGULATIONS COMMITTEE MINUTES**

APPROVED 4/17/24

REGULAR MEETING

March 6, 2024

PRESIDING

Dr. Cleopatra Booker, PsyD, Chair

PRESENT

Dr. Cleopatra Booker, PsyD, Chair  
Captain Charles Carey, Board of Local and Regional Jails  
David Hackworth, Board of Local and Regional Jails  
Dr. Tiffany Jenkins, Board of Local and Regional Jails  
Geoff Garner, Executive Director, Board of Local and Regional Jails  
Tawana Ferguson, Regulatory Compliance Supervisor, Board of Local and Regional Jails  
Mary-Huffard Kegley, Policy Analyst, Board of Local and Regional Jails  
Alison Lautz, Death Investigator, Board of Local and Regional Jails

**Call to Order**

Dr. Booker, Committee Chair, called the meeting to order and welcomed attendees. The presence of a quorum was determined.

**Public Comment**

None

**Motion** by Mr. Hackworth to approve minutes of February 21, 2024, meeting. Second by Dr. Jenkins. Unanimous approval.

**Business**

- A. Committee discussion determined that human rights are adequately addressed in facility handbooks.
- B. BLRJ Policy 30-3 Inmate Deaths:  
Discussion of Policy 30-3 regarding investigation of inmate deaths and the BLRJ authority to investigate regardless where death occurs, i.e. end of life release. Mr. Garner presented a draft policy for Committee review. The Committee made minor amendments to the draft policy and agreed to present it to the BLRJ.
- C. Guidance documents on Town Hall: Committee agreed to recommend to the BLRJ rescinding these two documents:
  - Compliance Documentation for Jails effective 1/1/15 audits
  - Compliance Documentation for Lockups effective 7/1/13

D. 6VAC15-40 Guidance Memorandum:

Mr. Garner shared that a workgroup representing the BLRJ constituency held two meetings to develop new language. The workgroup unanimously supported the developed language. Committee reviewed the memorandum and agreed to present it to the BLRJ.

E. Workgroup reports of 6VAC15-40:

Alison Lautz, BLRJ Death Investigator, shared that the workgroup reviewing behavioral health standards is nearing completion.

**MOTION to adjourn** by Mr. Hackworth, second by Dr. Jenkins. Unanimous approval.