

**COMMONWEALTH OF VIRGINIA  
BOARD OF LOCAL AND REGIONAL JAILS  
LIAISON COMMITTEE**

**MINUTES**

**Approved January 15, 2025**

REGULAR MEETING

November 20, 2024; 11:30 a.m.

LOCATION

6900 Atmore Drive, Richmond, Virginia

PRESIDING

Sheriff Steve Draper, Chair

PRESENT

Dr. Cleopatra Booker, PsyD, Board of Local and Regional Jails  
Captain Charles Carey, Board of Local and Regional Jails  
Michael Carrera, Board of Local and Regional Jails  
David Hackworth, Board of Local and Regional Jails  
Tiffany Jenkins, Board of Local and Regional Jails  
The Honorable Charlie Jett, Board of Local and Regional Jails  
Dr. Anita Maybach, Board of Local and Regional Jails  
Roland B. Sherrod, Jr., Board of Local and Regional Jails  
Lieutenant Joseph Tucker, Board of Local and Regional Jails  
Jessica Vermont, Board of Local and Regional Jails  
Brian Flaherty, Executive Director, Board of Local and Regional Jails  
Tawana Ferguson, Regulatory Compliance Supervisor, Board of Local and Regional Jails  
Mary-Huffard Kegley, Policy Analyst, Board of Local and Regional Jails  
Alison Lautz, Death Investigator, Board of Local and Regional Jails  
John Rock, Death Investigator, Board of Local and Regional Jails  
1<sup>st</sup> Lieutenant Tim Gary, Martinsville Sheriff's Department  
Andrew Parker, Office of the Attorney General  
Jim Parks, Department of Corrections  
Superintendent Chris Smith, Committee Vice Chair

**CALL TO ORDER**

Sheriff Draper, Committee Chair, called the meeting to order, welcomed attendees.

**Motion** by Mr. Hackworth to approve minutes of the September 18, 2024, Committee meeting, second by Dr. Booker. Unanimous approval.

## **OFFENDER MANAGEMENT SERVICES UPDATE**

Mr. Jim Parks reported out of compliance cases: Males-904; Females-122; total-1,026. Superintendent Smith reported the Department of Corrections (DOC) intake staff has been supportive.

## **BUSINESS**

1. Committee Announcements: Brian Flaherty announced the BLRJ representatives for the Committee are Dr. Booker and Mr. Hackworth. BLRJ will collaborate with the Virginia Sheriff's Association (VSA) and the Virginia Association of Regional Jails (VARJ) regarding representatives and terms for the Committee.
2. 6VAC15-40 Regulatory Update: Mr. Flaherty reported BLRJ staff has completed review of the 151 regulations and plans to share with Mr. Parker as the Office of Attorney General (OAG) representative to the Board. Several regulations require reengagement with the stakeholder workgroups for discussion, including the 6VAC15-40-600 and 700 standards.
3. 6VAC15-40-1045 Update: The Office of Regulatory Management (ORM) approved the Board's proposed guidance, and it was published in the Virginia Register on November 18, 2024. The 30-day public comment period ends December 19, 2024, and it will be presented to the Board for action in January 2025.
4. Continuous Quality Improvement (CQI) Update, Code of Virginia (COV) §53.1-5: BLRJ staff has incorporated CQI responsibilities with Alison Lautz. The Committee discussed developing standards to address CQI reporting and potential information resources with the Virginia Sheriff's Association (VSA) and the Virginia Association of Regional Jails (VARJ).

## **DISCUSSION**

Superintendent Chris Smith shared information regarding a Freedom of Information (FOIA) request submitted to larger regional jails concerning segregation of inmates.

The Committee discussed the issue of public defender access to inmates and anticipated legislation during the 2025 General Assembly Session.

**Motion** to adjourn by Mr. Carrera, second by Dr. Booker. Unanimous approval.