

**COMMONWEALTH OF VIRGINIA
BOARD OF LOCAL AND REGIONAL JAILS
JAIL REVIEW COMMITTEE**

MINUTES

APPROVED MARCH 19, 2025

REGULAR MEETING

January 15, 2025; 11:00 a.m.

LOCATION

6900 Atmore Drive, Richmond, Virginia

PRESIDING

Mr. Roland Sherrod, Chairman

COMMITTEE MEMBERS PRESENT

Michael Carrera, Board of Local and Regional Jails
Dr. Amanda Trent, Board of Local and Regional Jails
Lieutenant Joseph Tucker, Board of Local and Regional Jails

COMMITTEE MEMBERS ABSENT

Dr. Anita Maybach, Board of Local and Regional Jails

BOARD MEMBERS PRESENT

Dr. Cleopatra Booker, PsyD, Board of Local and Regional Jails
Captain Charles Carey, Board of Local and Regional Jails
David Hackworth, Board of Local and Regional Jails
Tiffany Jenkins, Board of Local and Regional Jails
The Honorable Charles Jett, Chair, Board of Local and Regional Jails
Jessica Vermont, Board of Local and Regional Jails

OTHERS PRESENT

Brian Flaherty, Executive Director, Board of Local and Regional Jails
Tawana Ferguson, Regulatory Compliance Supervisor, Board of Local and Regional Jails
Jeff Dillman, Superintendent, Riverside Regional Jail
Mary-Huffard Kegley, Policy Analyst, Board of Local and Regional Jails
Alison Lautz, Death Investigator, Board of Local and Regional Jails
Andrew Parker, Office of the Attorney General
John Rock, Death Investigator, Board of Local and Regional Jails
Demetrice Tyler-Holiday, Board of Local and Regional Jails

CALL TO ORDER

Chairman Sherrod called the meeting to order, welcomed attendees, and confirmed quorum.

PUBLIC COMMENT

None

Motion by Mr. Carrera to approve minutes of the November 20, 2024, Committee meeting, second by Lt. Tucker. Unanimous approval.

Motion to include non-Board members in closed session

The following was offered by Mr. Carrera as a **Motion**:

Pursuant to Virginia Code Section 2.2-3712(F) I **MOVE** that the presence of the following individuals will reasonably aid this board in considering the subject of the closed session:

- a. Brian Flaherty
- b. Tawana Ferguson
- c. John Rock
- d. Alison Lautz
- e. Mary-Huffard Kegley
- f. Andrew Parker
- g. Demetrice Tyler-Holiday

Motion by Mr. Carrera, second by Lt. Tucker. Unanimous approval.

RECONVENE OPEN SESSION

The following was offered by Mr. Carrera, second by Lt. Tucker, in the form of a **Motion**:

I **MOVE** that the Jail Review Committee reconvene open session in order to revise names of individuals to be included in closed session. Unanimous approval.

Motion to include non-Board members in closed session

The following was offered by Mr. Carrera as a **Motion**:

Pursuant to Virginia Code Section 2.2-3712(F) I **MOVE** that the presence of the following individuals will reasonably aid this board in considering the subject of the closed session:

- a. 1st Sgt. Justin Feder, Prince William-Manassas Regional Adult Detention Center

- b. Tawana Ferguson
- c. Brian Flaherty
- d. Mary-Huffard Kegley
- e. Lt. Jeffrey Kepler, Prince William-Manassas Regional Adult Detention Center
- f. Kouoadio Koko, Prince William-Manassas Regional Adult Detention Center
- g. Alison Lautz
- h. Gerald Olson
- i. Andrew Parker
- j. John Rock
- k. Demetrice Tyler-Holiday

Motion by Mr. Carrera, second by Lt. Tucker. Unanimous approval.

CLOSED SESSION

The following was offered by Lt. Tucker, as a **Motion**:

I **MOVE** that the Jail Review Committee begin CLOSED session pursuant to Virginia Code Section 2.2-3711(A)(16) to discuss or consider medical and mental health records; and pursuant to Virginia Code Section 2.2-3711(A)(8) to consult with legal counsel regarding specific matters requiring the provision of legal advice by such counsel.

Motion by Lt. Tucker, second by Mr. Carrera. Unanimous approval.

RECONVENE OPEN SESSION

Upon the members' return to open session, the following was offered by Mr. Carrera, second by Lt. Tucker, in the form of a **Motion**:

I **MOVE** that the Jail Review Committee reconvene open session having concluded a closed session to discuss or consider medical and mental health records and to consult with legal counsel regarding specific matters requiring the provision of legal advice by such counsel. I **MOVE** that this committee and its individual members certify that during the closed session, the Jail Review Committee limited its discussion to matters lawfully exempt from the public meeting requirements and identified in the closed session motion. If a member cannot so certify, I ask that they state the reason specifically on the record and that the recorder take roll.

All members in attendance certified by Roll Call.

Motion to include non-Board members in closed session

Pursuant to Virginia Code Section 2.2-3712(F) I **MOVE** that the presence of the following individuals will reasonably aid this board in considering the subject of the closed session:

- a. Tawana Ferguson
- b. Brian Flaherty
- c. Sheriff Antonio Hash, Roanoke City Sheriff's Office
- d. Mary-Huffard Kegley
- e. Alison Lautz
- f. Gerald Olson
- g. Andrew Parker
- h. John Rock
- i. Demetrice Tyler-Holiday
- j. Lt. Colonel John Williams, Roanoke City Sheriff's Office
- k. Colonel Brandon Young, Roanoke City Sheriff's Office

Motion by Mr. Carrera, second by Lt. Tucker. Unanimous approval.

CLOSED SESSION

The following was offered by Lt. Tucker, as a **Motion**:

I **MOVE** that the Jail Review Committee begin CLOSED session pursuant to Virginia Code Section 2.2-3711(A)(16) to discuss or consider medical and mental health records; and pursuant to Virginia Code Section 2.2-3711(A)(8) to consult with legal counsel regarding specific matters requiring the provision of legal advice by such counsel.

Motion by Lt. Tucker, second by Mr. Carrera. Unanimous approval.

RECONVENE OPEN SESSION

Upon the members' return to open session, the following was offered by Mr. Carrera, second by Lt. Tucker, in the form of a **Motion**:

I **MOVE** that the Jail Review Committee reconvene open session having concluded a closed session to discuss or consider medical and mental health records and to consult with legal counsel regarding specific matters requiring the provision of legal advice by such counsel. I **MOVE** that this committee and its individual members certify that during the closed session, the Jail Review Committee limited its discussion to matters lawfully exempt from the public meeting requirements and identified in the closed session motion. If a member cannot so certify, I ask that they state the reason specifically on the record and that the recorder take roll.

All members in attendance certified by Roll Call.

ACTIONS

The following was offered by Mr. Carrera in the form of a **Motion**:

The Jail Review Committee investigated the following cases by reviewing institutional, medical, and mental health records and other relevant evidence of the circumstances surrounding each death. The Jail Review Committee further finds that investigation did not reveal any evidence indicating that the facility was out of compliance with the regulations promulgated by the Board. NOW THEREFORE, I **MOVE** that the following cases be recommended to the Board for closure:

Case number 23-0014

Case number 24-0043

Case number 23-0049

Case number 24-0015

Motion by Mr. Carrera, second by Lt. Tucker. Unanimous approval.

The following was offered by Chairman Sherrod in the form of a **Motion**:

The Jail Review Committee investigated the following cases by reviewing institutional, medical, and mental health records and other relevant evidence of the circumstances surrounding each death. The Jail Review Committee finds that the investigation did reveal evidence indicating that the facility was out of compliance with the regulations promulgated by the Board. However, the Jail Review Committee finds that the corrective actions taken by the jail appropriately address the substance of the violation such that no further measures are necessary. NOW THEREFORE, I **MOVE** that the following cases be recommended to the Full Board for closure:

Case number 23-0022

Motion by Chairman Sherrod, second by Dr. Trent. Unanimous approval.

Discussion: Dr. Booker shared suggestion from the Policy and Regulations Committee for Committee agenda to include Committee member names.

Motion to adjourn by Mr. Carrera, second by Lt. Tucker. Unanimous approval.