

**COMMONWEALTH OF VIRGINIA
BOARD OF LOCAL AND REGIONAL JAILS**

MINUTES

APPROVED MARCH 19, 2025

REGULAR MEETING

January 15, 2025; 12:15p.m.

LOCATION

6900 Atmore Drive, Richmond, Virginia

PRESIDING

The Honorable Charles Jett, Chairman

BOARD MEMBERS PRESENT

Dr. Cleopatra Lightfoot-Booker, PsyD
Captain Charles Carey
Michael Carrera
David Hackworth
Tiffany Jenkins
Roland Sherrod, Jr.
Dr. Amanda Trent
Lieutenant Joseph Tucker
Jessica Vermont

BOARD MEMBERS ABSENT

Dr. Anita Maybach

BOARD STAFF PRESENT

Tawana Ferguson, Regulatory Compliance Supervisor
Brian Flaherty, Executive Director
Mary-Huffard Kegley, Policy Analyst
Alison Lautz, Jail Death Investigator
Gerald Olson, Board Architect
John Rock, Jail Death Investigator
Demetrice Tyler-Holiday, Executive Secretary

OTHERS PRESENT

Major Roial Eanes, Piedmont Regional Jail
Jeff Dillman, Superintendent, Riverside Regional Jail
Sherry Johnson, Department of Criminal Justice Services (DCJS)
Jim Parks, Department of Corrections (DOC)
Major Jim Pritchett, Chesterfield County Sheriff's Office
Kevin Roach, DCJS

**COMMONWEALTH OF VIRGINIA
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MINUTES

CALL TO ORDER

Chairman Jett called the meeting to order at 12:35 p.m. and welcomed attendees.

DETERMINATION OF QUORUM

Chairman Jett determined quorum present.

APPROVAL OF NOVEMBER BOARD MEETING MINUTES

Motion by Mr. Carrera to approve minutes of the November 20, 2024, Board meeting. Second by Captain Carey. Unanimous approval.

APPROVAL OF DECEMBER BOARD MEETING MINUTES

Motion by Mr. Carrera to approve minutes of the December 10, 2024, Board meeting. Second by Captain Carey. Unanimous approval.

PUBLIC COMMENT PERIOD

None

INTRODUCTION OF EXECUTIVE SECRETARY

Mr. Flaherty welcomed Demetrice Tyler-Holiday as the BLRJ Executive Secretary.

POLICY & REGULATIONS COMMITTEE (PRC) REPORT

Dr. Booker presented the certification, inspections and audit report.

The following was offered by Dr. Booker in the form of a **Motion**, second by Mr. Carrera:

1. **Motion**: As a result of 100% compliance with Board standards, I MOVE unconditional certification for the following facilities:
 - i. Henrico County Regional Jail – East
 - ii. Henrico County Regional Jail – West

**COMMONWEALTH OF VIRGINIA
BOARD OF LOCAL AND REGIONAL JAILS**

MINUTES

Unanimous approval.

The following was offered by Dr. Booker in the form of a **Motion**, second by Mrs. Vermont:

2. **Motion**: As a result of 100% compliance with Board standards, I MOVE suspension of the 2024 annual inspections for the following facilities:
 - i. Henrico County Regional Jail – East
 - ii. Henrico County Regional Jail – West

Unanimous approval.

Dr. Booker reported the Continuous Quality Improvement (CQI) implementation process is proceeding and she saluted the extraordinary efforts of BLRJ staff on the project. 7 BLRJ guidance documents were repealed in December 2024, with 4 remaining. 6VAC15-40-1045 Supervision of Inmates guidance was effective December 19, 2024. The BLRJ by-laws are pending review and research by the Committee. PRC recommends committee membership be included on committee agenda.

JAIL REVIEW COMMITTEE (JRC) REPORT

Case recommendations

1. Mr. Sherrod read the **Motion** as follows:

The JRC investigated the following cases by reviewing institutional, medical, and mental health records and other relevant evidence of the circumstances surrounding each death. The JRC finds that investigation did not reveal any evidence indicating that the facility was out of compliance with the regulations promulgated by the Board. NOW THEREFORE, I **MOVE** that the following cases be recommended to the Board for closure:

Case number 23-0014

Case number 24-0043

Case number 23-0049

Case number 24-0015

Motion by Mr. Sherrod, second by Mr. Carrera. Unanimous approval.

2. Mr. Sherrod read the **Motion** as follows:

The Jail Review Committee investigated the following cases by reviewing institutional, medical, and mental health records and other relevant evidence of the circumstances surrounding each death. The Jail Review Committee finds that the investigation did reveal evidence indicating that the facility was out of compliance with the regulations promulgated by the Board. However, the Jail Review Committee finds that the corrective actions taken by the jail appropriately address the substance of the violation such that

**COMMONWEALTH OF VIRGINIA
BOARD OF LOCAL AND REGIONAL JAILS**

MINUTES

no further measures are necessary. NOW THEREFORE, I **MOVE** that the following cases be recommended to the Full Board for closure:

Case number 23-0022

Motion by Mr. Sherrod, second by Mr. Carrera. Unanimous approval.

DISCUSSION

1. Mr. Flaherty reported there are several legislative bills with potential BLRJ impact pending in the General Assembly session, scheduled to adjourn February 22, 2025. BLRJ is collaborating with internal and external partners on issues.

ADJOURNMENT

There being no further business, upon a **Motion** by Mr. Hackworth and second by Mr. Carrera the meeting was adjourned.