

**COMMONWEALTH OF VIRGINIA  
BOARD OF LOCAL AND REGIONAL JAILS  
JAIL REVIEW COMMITTEE**

**MINUTES**

REGULAR MEETING

March 19, 2025; 11:00 a.m.

LOCATION

6900 Atmore Drive, Richmond, Virginia

PRESIDING

Mr. Roland Sherrod, Chairman

COMMITTEE MEMBERS PRESENT

Michael Carrera, Board of Local and Regional Jails  
Dr. Anita Maybach, Board of Local and Regional Jails  
Dr. Amanda Trent, Board of Local and Regional Jails  
Lieutenant Joseph Tucker, Board of Local and Regional Jails

COMMITTEE MEMBERS ABSENT

BOARD MEMBERS PRESENT

Captain Charles Carey, Board of Local and Regional Jails  
David Hackworth, Board of Local and Regional Jails  
Tiffany Jenkins, Board of Local and Regional Jails  
The Honorable Charles Jett, Chair, Board of Local and Regional Jails  
Jessica Vermont, Board of Local and Regional Jails

OTHERS PRESENT

Jeff Dillman, Superintendent, Riverside Regional Jail  
Tawana Ferguson, Regulatory Compliance Supervisor, Board of Local and Regional Jails  
Brian Flaherty, Executive Director, Board of Local and Regional Jails  
Jeff Gore, Esq., Riverside Regional Jail  
Alisa Gregory, Henrico Sheriff's Office  
Mary-Huffard Kegley, Policy Analyst, Board of Local and Regional Jails  
Alison Lautz, Death Investigator, Board of Local and Regional Jails  
Tojunna Mack, Riverside Regional Jail  
Patricia S. Moore, Henrico Sheriff's Office  
Gerald Olson, Architect, Board of Local and Regional Jails  
Andrew Parker, Office of the Attorney General  
Luca Powell, Richmond Times-Dispatch  
John Rock, Death Investigator, Board of Local and Regional Jails  
Demetrice Tyler-Holiday, Board of Local and Regional Jails

## **CALL TO ORDER**

Chairman Sherrod called the meeting to order, welcomed attendees, and confirmed quorum.

## **PUBLIC COMMENT**

None

**Motion** by Mr. Carrera to approve minutes of the January 15, 2025, Committee meeting, second by Lt. Tucker. Unanimous approval.

## **Henrico Sheriff's Office**

Sheriff Alisa Gregory shared progress of monitoring system and compliance plan.

## **Motion to include non-Board members in closed session**

The following was offered by Mr. Carrera as a **Motion**:

Pursuant to Virginia Code Section 2.2-3712(F) I **MOVE** that the presence of the following individuals will reasonably aid this board in considering the subject of the closed session:

- a. Brian Flaherty
- b. Tawana Ferguson
- c. John Rock
- d. Alison Lautz
- e. Mary-Huffard Kegley
- f. Andrew Parker
- g. Demetrice Tyler-Holiday

**Motion** by Mr. Carrera, second by Lt. Tucker. Unanimous approval.

## **CLOSED SESSION**

The following was offered by Mr. Carrera, as a **Motion**:

I **MOVE** that the Jail Review Committee begin CLOSED session pursuant to Virginia Code Section 2.2-3711(A)(16) to discuss or consider medical and mental health records; and pursuant to Virginia Code Section 2.2-3711(A)(8) to consult with legal counsel regarding specific matters requiring the provision of legal advice by such counsel.

**Motion** by Mr. Carrera, second by Lt. Tucker. Unanimous approval.

### **RECONVENE OPEN SESSION**

Upon the members' return to open session, the following was offered by Mr. Carrera, second by Dr. Maybach, in the form of a **Motion**:

I **MOVE** that the Jail Review Committee reconvene open session having concluded a closed session to discuss or consider medical and mental health records and to consult with legal counsel regarding specific matters requiring the provision of legal advice by such counsel. I MOVE that this committee and its individual members certify that during the closed session, the Jail Review Committee limited its discussion to matters lawfully exempt from the public meeting requirements and identified in the closed session motion. If a member cannot so certify, I ask that they state the reason specifically on the record and that the recorder take roll.

All members in attendance certified by Roll Call.

### **DISCUSSION**

The Committee discussed Board authority regarding violations of standards concerning facility personnel.

The Committee reviewed a point of clarification during the January 15, 2025, Committee meeting. The Committee clarified that *Case number 23-0014* was approved for closure with no violations during the Committee vote, although the case was mistakenly spoken as *Case number 23-0041*. Therefore, it is duly recorded that *Case number 23-0014* was approved for closure with no violations during the January 15, 2025, Committee meeting.

### **ACTIONS**

The following was offered by Mr. Carrera in the form of a **Motion**:

The Jail Review Committee investigated the following cases by reviewing institutional, medical, and mental health records and other relevant evidence of the circumstances surrounding each death. The Jail Review Committee further finds that investigation did not reveal any evidence indicating that the facility was out of compliance with the regulations promulgated by the Board. NOW THEREFORE, I **MOVE** that the following cases be recommended to the Board for closure:

*Case number 24-0028*  
*Case number 24-0030*  
*Case number 24-0032*

*Case number 24-0036*  
*Case number 24-0037*  
*Case number 24-0044*

*Case number 24-0029*  
*Case number 24-0005*

*Case number 24-0018*  
*Case number 24-0022*

**Motion** by Mr. Carrera, second by Dr. Trent. Unanimous approval.

The following was offered by Mr. Carrera in the form of a **Motion:**

The Jail Review Committee investigated the following cases by reviewing institutional, medical, and mental health records and other relevant evidence of the circumstances surrounding each death. The Jail Review Committee finds that the investigation did reveal evidence indicating that the facility was out of compliance with the regulations promulgated by the Board. However, the Jail Review Committee finds that the corrective actions taken by the jail appropriately address the substance of the violation such that no further measures are necessary. NOW THEREFORE, I MOVE that the following cases be recommended to the Full Board for closure:

*Case number 24-0016*  
*Case number 24-0011*

**Motion** by Mr. Carrera, second by Dr. Trent. Unanimous approval.

## **DISCUSSION**

Mr. Flaherty shared information regarding the 2026 General Assembly Session. Committee members with legislative suggestions are to communicate with the Committee Chairman for consideration.

**Motion** to adjourn by Lt. Tucker, second by Dr. Trent. Unanimous approval.