

**COMMONWEALTH OF VIRGINIA  
BOARD OF LOCAL AND REGIONAL JAILS  
LIAISON COMMITTEE**

**MINUTES**

**APPROVED JULY 16, 2025**

REGULAR MEETING

May 21, 2025; 12:30 p.m.

LOCATION

6900 Atmore Drive, Richmond, Virginia

PRESIDING

Superintendent Chris Smith, Vice Chair

PRESENT

Dr. Cleopatra Lightfoot-Booker  
Michael Carrera  
David Hackworth  
Tiffany Jenkins  
The Honorable Charles Jett  
Dr. Anita Maybach  
Jessica Vermont  
Robyn DeSocio, State Compensation Board  
Jeff Dillman, Riverside Regional Jail  
Tawana Ferguson, Regulatory Compliance Supervisor  
Brian Flaherty, Executive Director  
Mary-Huffard Kegley, Policy Analyst  
Alison Lautz, Death Investigator  
Gerald Olson, Architect  
James Parks, Department of Corrections  
John Rock, Death Investigator

**CALL TO ORDER**

Superintendent Smith, Committee Vice Chair, called the meeting to order, welcomed attendees.

**Motion** by Mr. Hackworth to approve minutes of the March 19, 2025, Committee meeting, second by Dr. Booker. Unanimous approval.

**STATE COMPENSATION BOARD**

Robyn DeSocio reported items in the final budget:

- 3% across the board salary increase for all constitutional officers, effective July 1, 2025.
- 1.5% one-time bonus, calculated prior to the 3% increase, effective July 1, 2025.

Ms. DeSocio shared the Compensation Board's ongoing collaboration with U.S. Veterans Affairs regarding incarcerated veterans.

## **DEPARTMENT OF CORRECTIONS**

James Parks provided the offender management report:

- 1034 out of compliance inmates
  - 931 males
  - 103 females

## **LEGISLATIVE UPDATE**

Brian Flaherty reviewed the annual Capacity Report. Communication was shared with facilities to request information, due to BLRJ July 2, 2025.

BLRJ will collaborate with stakeholders to solicit input regarding:

- Telehealth (SB 1039)
- Jail ID (HB 2221)

Mr. Flaherty reported on the intent to initiate a conversation with stakeholders regarding the issue of complaints and identify best practices and challenges.

## **REGULATORY COMPLIANCE MANAGER UPDATE**

Tawana Ferguson explained that facilities must provide compliance documentation prior to inspection/audit.

## **DISCUSSION**

Superintendent Smith shared information regarding budget considerations which impact the Prison Rape Elimination Act (PREA) and the American Jail Association audits.

Mr. Hackworth reported there are references to PREA in design standards.

Ms. DeSocio and Mr. Hackworth discussed incarcerated inmates and overhead recovery for federal inmates.

**Motion** to adjourn by Mr. Hackworth, second by Dr. Booker. Unanimous approval.