

**COMMONWEALTH OF VIRGINIA  
BOARD OF LOCAL AND REGIONAL JAILS  
LIAISON COMMITTEE**

**MINUTES**

**APPROVED MARCH 18, 2026**

REGULAR MEETING

January 7, 2026; 11:30 a.m.

LOCATION

6900 Atmore Drive, Richmond, Virginia

PRESIDING

Colonel Chris Smith, Chair

PRESENT

Michael Carrera  
David Hackworth  
Tiffany Jenkins  
John McLaughlin, Jr.  
Dr. Anita Maybach  
Ryan Moore  
Lieutenant Joseph Tucker

**BOARD STAFF PRESENT**

Keischer Brittingham, Regulatory Compliance Analyst  
Tawana Ferguson, Regulatory Compliance Supervisor  
Brian Flaherty, Executive Director  
Mary-Huffard Kegley, Policy Analyst  
Alison Lautz, Jail Death Investigator  
Gerald Olson, Architect  
John Rock, Jail Death Investigator  
Andrew Parker, Office of the Attorney General  
Demetrice Tyler-Holliday, Executive Secretary

**OTHERS PRESENT**

Robyn DeSocio, State Compensation Board  
Jeff Dillman, Riverside Regional Jail  
Kim Knoll, Benefits Coordinator, DOC  
Major Pritchett, Chesterfield County Sheriff's Office

**CALL TO ORDER**

Colonel Smith called the meeting to order, welcomed attendees.

## **APPROVAL OF MINUTES**

**Motion** by Mr. Hackworth to approve minutes of the November 19, 2025, Committee meeting, second by Dr. Maybach. Unanimous approval.

## **STATEWIDE REENTRY BENEFITS MANAGER, DOC**

Kim Knoll shared the DOC benefits team initiatives:

- Medicaid Enrollment
- Child Support Efforts
- Identity Documents
- Social Security Disability Benefits
- DNA/Fingerprinting Efforts

## **STATE COMPENSATION BOARD**

Ms. DeSocio reported:

- The Governor's proposed budget for the 2026-2028 biennium does not include significant initiatives currently.
- Includes proposed 1-time 2% bonus June 1, 2026.
- Proposed 2% across the board for all Compensation Board funded positions in both years of the biennium.

## **LEGISLATIVE UPDATE**

Mr. Flaherty reported monitoring several bills, to date, in the 2026 General Assembly Session:

- HB16, HB80, HB81, HB126
- BLRJ's operating budget request is included in the Governor's proposed 2026-2028 biennial budget.

## **CONSTRUCTION REPORT**

Mr. Olson reported:

Completed projects filed with BLRJ:

- Chesterfield County
- Franklin County
- Montgomery County
- Prince William-Manassas

4 Projects approved by BLRJ in 2025:

- Piedmont Regional is included in the Governor's proposed 2026-2028 biennial budget
- Prince William-Manassas
- Roanoke County is included in the Governor's proposed 2026-2028 biennial budget
- Western Tidewater Regional

## **CONTINUOUS QUALITY IMPROVEMENT SURVEY**

Ms. Lautz reported the survey launched and the initial quarterly report is due April 15, 2026.

**MOTION** to adjourn by Mr. Carrera, second by Mr. McLaughlin. Unanimous approval.

# Reentry Benefits Team Initiatives



Kimberly Knoll,  
Statewide Reentry Benefits Manager

## Reentry Benefits Team Focus Areas

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Medicaid Enrollment

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Child Support Efforts

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Identity Documents

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Social Security Disability Benefits

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DNA/Fingerprinting Efforts

# Medicaid Enrollment Efforts

Enrollment at intake-Covers inpatient hospitalizations

99% of inmates enrolled releasing within six months

VADOC/DMAS data sharing agreement-Includes CAA 5121 Youth

Automatic coverage redetermination occurs at release

# Review & Adjustment Flyer

**Can't pay child support?**

**WE CAN HELP!**

If you have minor children and owe child support, you can request a review of your child support order and, depending on your circumstances, could possibly have the amount changed.

Complete the ticket at the bottom and mail it to:  
Division of Child Support Enforcement  
P.O. Box 560  
Richmond, VA 23218

## REQUEST FOR REVIEW AND ADJUSTMENT DUE TO INCARCERATION

I, \_\_\_\_\_, am incarcerated at \_\_\_\_\_

(NAME AND ADDRESS OF RESIDENT)

I am requesting a review and adjustment of my child support order because I will be incarcerated 180 consecutive days or more.

(SIGNATURE) (INMATE NUMBER) (CHECK TABLE # OF LAST # OF THIS FLYER)

# Incarcerated Parent Request for Child Support Information Form

Commonwealth of Virginia  
Department of Social Services (VDSS)  
Division of Child Support Enforcement (DCSE)  
Department of Corrections (DOC)

INCARCERATED PARENT REQUEST FOR CHILD SUPPORT INFORMATION

DOC Information  
Date of Release: \_\_\_\_\_ Referred by (Name): \_\_\_\_\_  
Facility Name: \_\_\_\_\_  
Facility Address: \_\_\_\_\_  
Phone Contact Requested by Inmate?  Yes  No Availability for Contact: Date \_\_\_\_\_ Time \_\_\_\_\_  
Staff Telephone Number: \_\_\_\_\_ Staff Email: \_\_\_\_\_

Incarcerated Parent Information  
Name (First, Middle, Last): \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
DOC Inmate ID #: \_\_\_\_\_

Information Requested by Incarcerated Parent (Check all that apply)  
 Copy of support order  
 Copy of Payment Record (including balance of child support owed)  
 TANF Case/Compromise (TDC) Information  
 Scheduled for release in the next 3 months. Please provide information about Family Engagement Services.  
 Multiple child support cases:  Yes  No  Uncertain  
 Other: \_\_\_\_\_

Potential Barriers Identified the Incarcerated Parent may face upon release:  
 Employment  Education/Skillset challenges  Job skill's training  Housing  
 Transportation  Mental health  Physical health  Substance use  
 Parenting skills  Other agency involvement  Strained relationship with other parent

Instructions  
Please e-mail the completed form, along with a signed release of information that authorizes the Division of Child Support Enforcement to release child support information on behalf of the incarcerated parent, to: [fes.letters@dcse.dhs.vir.gov](mailto:fes.letters@dcse.dhs.vir.gov)  
A Family Engagement Case Manager will review the referral and e-mail the information requested to be provided to the incarcerated parent within 5 business days. If phone contact to the incarcerated parent is requested, the FES Case Manager will reach out to confirm the date, time, and phone number to call.

NOTE: (For use by Family Engagement Case Manager)

# Identity Document Efforts

## Birth Certificates:

- Applications submitted immediately upon intake

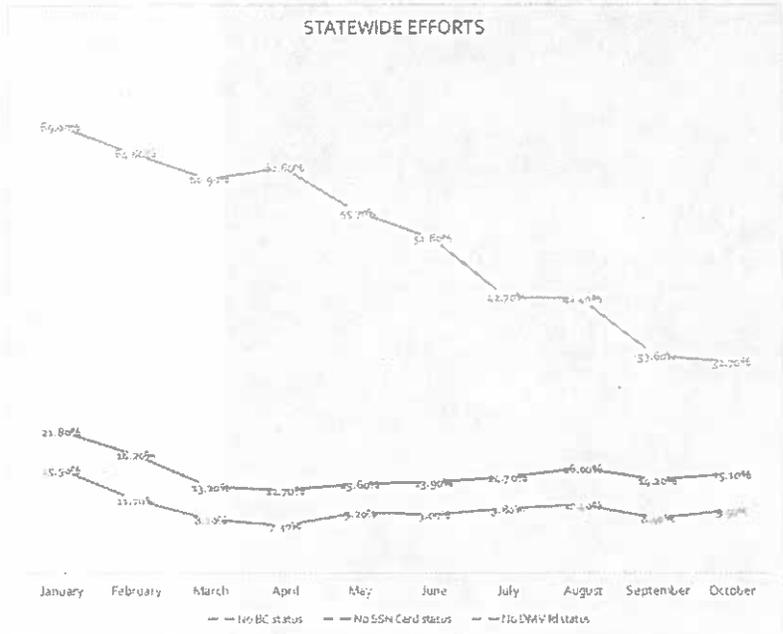
## SSN Replacement Cards:

- VADOC/SSA prerelease agreement
- Applications submitted 6 months prior to release

## DMV IDs:

- VADOC/DMV prerelease agreement
- DMV Connect Program for ID/Real IDs
- Applications submitted 6 months prior to release

## VADOC Statewide Identity Document Efforts 2025



## SSA Disability Application Benefits

VADOC/SSA agreement supports prerelease applications

Applications submitted 120 days prior to the inmate's release

Applications processed and forwarded to DDS (Disability Determination Services Board)

DDS completes determination and notifies the inmate post release



## DNA & Fingerprinting Efforts

VA Code §19.2-310.2 and  
Section 53.1-23:

All inmates releasing from  
custody are required to  
submit DNA and fingerprints

### Contact Information

Kimberly Knoll, M.A., CADC, QMHP,  
CSAC-A

Reentry Benefits Manager  
Virginia Department of Corrections

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